



MEMORANDUM

TO: Officers, Deans, Department Heads, and Department Administrators

FROM: Michael T. Edwards, Associate Vice President for Research *ME*
Charles Rozek, Vice Provost and Dean for Graduate Studies

RE: Development and Implementation of a Tuition Remission Policy

DATE: January 15, 2009

As you are aware, the University is in an on-going process of assessing its current policies and practices in sponsored research administration, benchmarking the best practices of our peer and aspirant institutions, and revising current policies practices in order to more efficiently and effectively serve the University research enterprise and community. Most recently, this process has included policies and practices associated with time and effort reporting, conflict of interest reporting, and graduate research assistant support. As a result of this review process, the University is recommending a revision to its current practice regarding the provision of tuition support to graduate research assistants on sponsored research grants, with a goal of developing a new tuition remission policy for implementation on July 1, 2009.

During the next two months, the Office of Research and the Office of Graduate Studies will facilitate the development of a draft tuition remission policy and coordinate with the College, schools and the Faculty Senate Research Committee to optimize and finalize the policy. Because of the financial implications associated with a new policy, these offices will also work with the academic units to assess and understand these impacts and develop strategies for their reduction and/or elimination.

Following the development of a final tuition remission policy, the Office of Sponsored Programs will conduct training sessions to assist principal investigators and departmental administrators with the implementation of this new policy.

If you have any questions regarding this plan please feel free to contact the Office of Research or the Office of Graduate Studies.

Thank you.